

Online Program Registration & Tuition Fee Payment Guide

Registration

[Web registration will open on September 23, 2024 at 08:00 am and close on November 04, 2024 at 23:59.](#) Please refer to the steps below to register online:

1. Login to [Banner](#) using your LAU e-mail username (only the part before @) and password.
If you are having problems logging in, please contact the helpdesk at helpdesk@lau.edu.lb
2. On the main page, click on “**Student Services & Financial Aid**” section

Personal Information Student and Financial Aid

[SITE MAP](#) [HELP](#) [EXIT](#)

Welcome, to the WWW Information System! Last web access on Jul 22, 2021 at 04:39 pm



Student Services & Financial Aid

Apply for Admission, Register and View your academic records.



Personal Information

View or update your address(es), phone number(s), e-mail address(es), emergency contact information, & marital status; View name change & social security number change information; Change your PIN; Customize your directory profile.

[E-requests Application](#)

3. Click on “**Registration**”



Student Services & Financial Aid

Advising

[Create or modify selection of courses for advising.](#)

Registration

Important: Undergraduate students are not permitted to register for courses which they have previously completed with a grade higher than “C-”.

Important: Check for Campus before registering your courses. **Cmp1** = Beirut Campus and **Cmp2** = Byblos Campus.

Student Records

View your holds; Display your grades and transcripts; Review charges and payments.

Student Account

View your account summaries.

Banner Flex Registration Catalogs

[Banner Flex Registration Catalogs](#)

Pharmacy Portfolio

Maintain your portfolio (for 3rd year Pharmacy students).

- Click on “**Look-up Classes to Add**”.

Personal Information **Student and Financial Aid**

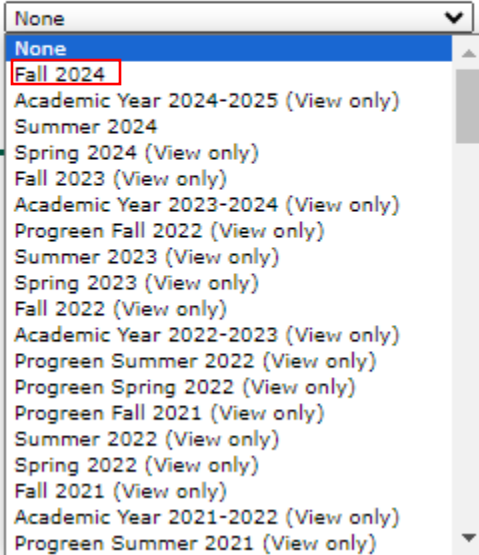
Registration

- Select Term
- Add/Drop Classes
- Look-up Classes to Add**
- Change Class Options
- Student Schedule by Day & Time
- Student Detail Schedule
- Check Your Registration Status

- When prompted to select the term, select “**Fall 2024**”

Select Term or Date Range

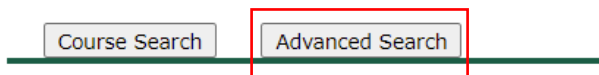
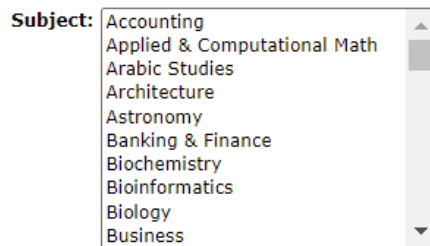
Search by Term:



A dropdown menu with a scrollable list of terms. The current selection is 'None'. The list includes 'Fall 2024', 'Academic Year 2024-2025 (View only)', 'Summer 2024', 'Spring 2024 (View only)', 'Fall 2023 (View only)', 'Academic Year 2023-2024 (View only)', 'Progreen Fall 2022 (View only)', 'Summer 2023 (View only)', 'Spring 2023 (View only)', 'Fall 2022 (View only)', 'Academic Year 2022-2023 (View only)', 'Progreen Summer 2022 (View only)', 'Progreen Spring 2022 (View only)', 'Progreen Fall 2021 (View only)', 'Summer 2022 (View only)', 'Spring 2022 (View only)', 'Fall 2021 (View only)', 'Academic Year 2021-2022 (View only)', and 'Progreen Summer 2021 (View only)'. A red box highlights 'Fall 2024'.

Term
None
None
Fall 2024
Academic Year 2024-2025 (View only)
Summer 2024
Spring 2024 (View only)
Fall 2023 (View only)
Academic Year 2023-2024 (View only)
Progreen Fall 2022 (View only)
Summer 2023 (View only)
Spring 2023 (View only)
Fall 2022 (View only)
Academic Year 2022-2023 (View only)
Progreen Summer 2022 (View only)
Progreen Spring 2022 (View only)
Progreen Fall 2021 (View only)
Summer 2022 (View only)
Spring 2022 (View only)
Fall 2021 (View only)
Academic Year 2021-2022 (View only)
Progreen Summer 2021 (View only)

6. Click on “**Advanced Search**” located at the bottom (*no need to select a Subject at this stage*)



7. To filter the courses offered for your program, use the below criteria:

a. Under **Subject**

- i. **MS in Computer Science** students will select “Computer Science”
- ii. **Global MBA/MBA in Business Analytics** students may select “Accounting”, “Banking & Finance”, “Business Data Analytics”, “Economics”, “Hospitality Management”, “Management”, “Marketing”, or “Quantitative Business Analysis” depending on the course they want to register.
- iii. **MS in International Construction Management** will select “*International Construction Mgt*”
- iv. **MS in Applied Artificial Intelligence** will select “*App. Artificial Intelligence*”
- v. **MBA in Healthcare Management** will select “Healthcare Management”, “Marketing”, “Business Data Analytics”, “Economics”, or “Banking & Finance” depending on the course they want to register.””

b. Under **Campus** make sure to select “**Online**” (*you may need to use the campus toolbar to scroll down to find the “Online” value as it is located at the bottom*)

c. No need to use another filter. Keep the remaining values as “All”

d. Click on “**Section Search**” (*please check screenshot next page*)

Subject:

- Business Law
- Chemistry
- Chinese
- Civil Engineering
- Communication
- Computer Engineering
- Computer Science**
- Conflict Analysis & Resolution
- Cultural Studies
- Economics
- Education

OR

Subject:

- Philosophy
- Photography
- Physical Education
- Physics
- Political Science
- Portuguese
- Psychology
- Quantitative Business Analysis**
- Russian
- Social Work
- Sociology

Course Number:

Title:

Schedule Type:

- All
- Internship
- Lab

Credit Range: hours to hours

Campus:

- Beirut
- Byblos
- Online**

Course Level:

- All
- Graduate
- Professional

Part of Term:
Non-date based courses only

Instructor:

- All
- Abbas, Nadine Fawaz
- Abbouchi, Mounawar Mohamad Jihad

Attribute Type:

- All
- Arabic Requirement
- Arabic Substitute

Start Time: Hour Minute am/pm

End Time: Hour Minute am/pm

Days: Mon Tue Wed Thur Fri Sat Sun

Section Search

Reset

8. To register for the course, select the checkbox beside it and click on “Register”

Sections Found

Computer Science												
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem
<input checked="" type="checkbox"/>	18131	CSC	6110	0	0	3.000	Design&Analysis of Algorithms	TBA		10	0	10

9. In case you missed one of the criteria above and you want to change your search criteria, click on “New Search” and repeat the above steps.

Important: Online graduate courses will usually have the letter “O” beside the course number e.g. CSC611O and OBQ852O and will have the **Cmp** value as “O”

- 10. If you have registered another course by mistake or wish to drop the course you aimed to register, you can drop the course by:
 - a. Repeating the above steps under Registration till Step # 3
 - b. Under “Registration”, click on “Add/Drop Classes”
 - c. Select “Web Drop/Delete” beside course from the action drop down list
 - d. Click on “Submit Changes”

Current Schedule

Status	Action	CRN	Subj
Web Registration on Jul 22, 2021	Web Drop/Delete	18130	CSC

Total Credit Hours: 3.000
Billing Hours: 3.000
Minimum Hours: 0.000
Maximum Hours: 12.000
Date: Jul 22, 2021 05:59 pm

Add Classes Worksheet

CRNs

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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A. Tuition Payment

Starting September 23 you will be able to pay your tuition fees. Note that your registration will be cancelled if you do not pay your tuition fees by November 06.

You are able to pay your tuition fees via either: A. (Online via credit card) or B. (Cash Payment in Lebanon)


A. Online via credit card:

1. Login to [Banner](#) using your LAU email credentials (same credentials you used to login to your admissions portal)
2. On the main page, click on “**Student Services & Financial Aid**” section

[Personal Information](#) [Student and Financial Aid](#)

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[E-requests Application](#)

3. Click on “**Student Account**”



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[Advising](#)
Create or modify selection of courses for advising.

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4. Click on “**Account Detail for Term**”

Student Account

[Account Detail for Term](#)

- The detailed transactions on your account will be displayed. To proceed with the payment, click **“Pay Now”**

 Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

202210 Fall 2021 Term Detail

Detail Code	Description	Charge	Payment	Balance	<input type="button" value="Pay Now"/>
1GTO	GR Tui. Fall Computer Online	\$1,500.00			
Account Balance:				\$1,500.00	

[\[Select Another Term \]](#)

- The payment amount will be displayed. Click on **“Click here to pay”**

Credit Card Payment

* indicates required field

Payment Amount:* \$1,500.00

- Fill in the Payment and Billing Information section. Click **“Pay Now”** to proceed with your payment

LEBANESE AMERICAN UNIVERSITY Online Payment
MS in Computer Science-Online Program


Order Information * Required Fields

Invoice Number: 200901160/202210

Description: LAU - MS in Computer Science-Online Tuition Fees

Total: \$1500.00 (USD)

Payment Information



Card Number: (enter number without spaces or dashes)

Expiration Date: (mm/yy)

Billing Information

Customer ID: 200901160

First Name: Last Name:

Company:

Address:

City:

State/Province: Zip/Postal Code:

Country:

Email:

Phone:

Fax:

Thank you.

- A payment confirmation message will appear indicating that the amount that has been paid:

Thank you for your order!

You may print this receipt page for your records.

Order Information

Merchant:

Description: LAU - MS in Computer Science-Online Tuition Fees

Date/Time: 23-Jul-2021 1:46:30 PDT Invoice Number: 200901160/202210

Customer ID:

Billing Information

Total: \$1500.00 (USD)

Visa ****1111

Date/Time: 23-Jul-2021 1:46:30 PDT

Transaction ID: 0

Auth Code: 000000

Payment Method: Visa ****1111

Thank you! Looking forward to having you with us at the MS in Computer Science-Online Program!

B. Cash payment in Lebanon:

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4. Click on “Print statement of fees”



Student Records

[View Holds](#)

[Final Grades](#)

[Academic Transcript](#)

[Degree Evaluation](#)

[Dynamic Catalog](#)

[Electronic Request for Transcript and Certificate](#)

[Deferred Payment Request](#)

[Sign Loan Promisory Note](#)

[Student Parking Request \(Byblos campus\)](#)

[Print Statement of Fees \(Print 2 copies\)](#)

Use Acrobat Reader to view and print the statement.

5. Print your statement of fees and pay at one of the following:

- i. Bank of Beirut
- ii. Blom Bank
- iii. Byblos Bank
- iv. Credit Libanais
- v. Audi Bank
- vi. OMT
- vii. BOB Finance